

PA Child Protective Services Law Information

Pennsylvania Act 153 requires three clearances, which must all be current (less than 5 years old), for employees or volunteers who are responsible for the welfare of children, provide care, supervision, guidance or control of children or who have regular and repeated contact with children. Clearances are required by Ski Big Bear for Snow Sport School Instructors. They are:

- 1) **Pennsylvania Child Abuse History Clearance (Act 33)**
- 2) **Pennsylvania State Police Request for Criminal Records Check (Act 34)**
- 3) **FBI Criminal Background Check (Act 73)**

Below are instructions on how to obtain these clearances online. You may use the mail-in method, however, results will take much longer.

1. Pennsylvania Child Abuse History Clearance (Act 33) – Cost \$13.00 (Everyone age 14 and older must obtain this clearance)

Go to <https://www.compass.state.pa.us/cwis/public/home>

- Click Create Individual Account
- Create Keystone ID
- Login
- Select Create Clearance Application
- Read information titled “Getting Started”
- Application Purpose is “individual age 14 or older applying/holding paid position...”
- Enter all pertinent information pertaining to your identity including maiden names or nicknames
- Enter your current home and mailing addresses
- Enter all addresses where you have lived since 1975
- Review the information you have entered and make any necessary changes
- eSignature – enter your first and last name
- Pay for your e-Clearance by Visa, Mastercard, American Express or Discover
- Once results are in you can print out your certificate (results may take up to one week)

2. Pennsylvania State Police Request for Criminal Records Check (Act 34) – Cost \$22.00 (Everyone age 14 and older must obtain this clearance)

Go to <https://epatch.state.pa.us/>

- Click Submit a New Record Check
- Read and accept the terms
- Follow instructions to submit your background check
- If no record exists, you can immediately print out your clearance certificate

3. FBI Criminal Background Check (Act 73) – Cost Ranges from \$20-\$30 (Everyone age 18 and older must obtain this clearance! Also, 14 – 17 year olds that have not lived in PA for the last 10 consecutive years must obtain this clearance!)

Go to <https://uenroll.identogo.com>

- Enter code 1KG756
- Click Schedule or Manage Appointment
- Complete all required information
- Make appointment (they will give list of locations)
- Pay when you are fingerprinted
- Questions...Call 1-844-321-2101, Option #3